



SAINT JOHN'S CATHEDRAL

Funerals & Burials

Forms, Fees & FAQs

Cathedral Contacts

THE WORSHIP OFFICE

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CLERGY

The Very Reverend Patrick Gahan *Interim Dean*
The Right Reverend Rob O'Neill, *Bishop-in-Residence*
The Reverend Canon Paul Keene, *Canon for Parish Life*
The Reverend Deacon Jack Karn, *Deacon for Community Partnerships*



Frequently Asked Questions

Can we display pictures of our loved one?

Yes. For funerals in the cathedral, pictures may be placed in the Narthex, in Memorial Hall, and at the reception. For funerals in the chapel, pictures may be placed in the hallway outside Saint Martin's Chapel and at the reception. There will be no pictures displayed in any worship space.

Can we have a friend or family member speak at the funeral?

Yes. One eulogy can be delivered by someone who was close to the deceased. The eulogy will be delivered within the context of the service and should be no more than 5 to 7 minutes in length (approximately 500 to 700 written words). The priest can then follow with a homily (short sermon), if desired. Other speeches and remembrances should be saved for the reception. Please have the eulogist speak to the officiating priest or the sacristan if they have any questions.

Can we play recorded music during the service?

No. Only live music is to be played in a funeral service. We have both an organ and piano in the cathedral. If music is desired for a service in Saint Martin's Chapel, we are able to accommodate a pianist, instrumentalist, and/or vocalist. Dr. Michael Boney, our Director of Music, can help coordinate any special musicians you may desire. Recorded music can be played at the reception.

Can we livestream the funeral?

Yes. We can live-stream the service in the cathedral. We cannot live-stream any services in Saint Martin's Chapel or committals on All Souls' Walk, and we do not allow any outside vendors for live-streaming. There are a number of considerations and restrictions associated with live-streaming: we need one week to confirm availability on the service day and time. Please contact Enrique Cintrón, Communications Minister, at enrique@sjcathedral.org to discuss these options.

How is our loved one present in the funeral?

In the Episcopal Church, we do not have viewings or open caskets. Should you desire that, please schedule it through your funeral home at another location prior to the service at the cathedral. Closed caskets are welcome as are ashes. All caskets and cremains will be covered by a pall. Though not normative, it is also possible to have a service without the deceased present.

When do you hold funeral services?

We typically hold funerals and committals Monday through Thursday, 11:00 am or 1:00 pm, as that is when we are fully staffed. We do not hold funerals between Advent 4 and Epiphany.

Can a priest from another parish do the service?

Yes, but a meeting must first be arranged between the outside priest, a Saint John's priest, and the Sacristan at least two weeks prior to the service. All special requests must be approved by Saint John's staff.



Funeral Fees

These fees are effective as of January 15, 2023. Please note that they are subject to occasional change and the fees applicable will be those in effect on the date of the service.

Service	
Music* Organist (<i>or pianist in Saint Martin's Chapel</i>) Additional instrumentalist Soloist	 \$500 \$TBD \$TBD
Sound and livestreaming Committal or Saint Martin's service Cathedral service with no livestream Cathedral service with livestream	 No charge \$150 \$750
Flowers Cathedral Flower Guild: Flower arrangement from Sunday services (<i>availability determined by the Sacristan</i>) Cathedral Flower Guild: Silk flower arrangement rental (<i>two arrangements on high altar; photos available upon request</i>) Other: Cathedral recommended florist	 No charge \$TBD \$TBD
Leaflets Up to 150 leaflets Each leaflet over 150	 No charge \$0.50
Suggested donation to cathedral's annual budget Burial service only Funeral and burial service	 \$500 \$1,000
Reception	
Use of Dagwell Hall (2 hour minimum)	\$250/hour
Use of microphone	\$25
Crypt on All Souls' Walk Family crypt for members and retired clergy only Family crypt nameplate Common crypt for members and others by request	 \$4,000 \$250 \$400

Additional fees may be applicable to accommodate special set up requests. An invoice will be sent following the funeral and/or burial service.

* All music requests must be approved by the Director of Music.



SAINT JOHN'S CATHEDRAL

FUNERAL SERVICE DETAILS

Clergy

Date

Time

Name

Address

Date of Birth

Date of Death

Age/Gender

Place of Birth

Cause of Death

Next of Kin/Contact

Relationship

Address

Phone Number

Email

Place of Service

Cathedral _____

Chapel _____

Other _____

Reception

Yes

No

Dagwell Hall _____

Other _____

Notification in

Yes

No

The Cathedral Voice

Military Honors

Yes

No

Remains

Ashes _____

Casket _____

Personnel

Verger _____

Organist _____

Soloist _____

Altar Guild _____

Acolytes _____

Ushers _____

Pew Reservation

Number of Immediate Family Members
Attending _____

Interment

All Souls' Walk

Crypt Number _____

Contract Number _____

Offsite Burial Location

Incense

Yes

No

Leaflets

Number of Service Leaflets _____

Include Photo in Leaflet _____

Include Obituary in Leaflet _____

QR Code

Yes

No

Name of Mortuary

Contact _____

Type of Service			
Holy Eucharist <i>(circle)</i>	Rite I	Rite II	Two Hymns: # _____ # _____
Burial Office <i>(circle)</i>	Rite I	Rite II	One Hymn: # _____

Old Testament Lesson <i>(circle one)</i>	Ecclesiastes 3:1-8	Name & Email of Reader
Job 19:21-27a	Lamentations 3:22-26, 31-33	
Isaiah 25:6-9	Wisdom 3:1-5, 9	
Isaiah 61:1-3	Song of Solomon 2:10-13, 8:6-7	

Psalms <i>(circle one)</i>		Name & Email of Reader
Psalms 23 (KJV)	Psalms 106:1-5	
Psalms 27	Psalms 116	
Psalms 42:1-7	Psalms 121	
Psalms 46	Psalms 130	
Psalms 90:1-12	Psalms 139:1-11	

New Testament Lesson <i>(circle one)</i>		Name & Email of Reader
Romans 8:4-19, 34-35, 37-39	1 John 3:1-2	
1 Corinthians 15:20,-26, 35-38, 42-44, 53-58	Revelation 7:9-17	
2 Corinthians 4:16-5:9	Revelation 21:2-7	

The Gospel <i>(circle one)</i>		Gospel is to be read by a priest.
John 5:24-27	John 11:21-27	
John 6:37-40	John 14:1-6a	
John 10:11-16		

Eulogy	Clergy/Staff Notes
Homily	
Special Musicians	
Altar Flowers Cathedral Flower Guild _____ Other _____	
Memorials	



DAGWELL HALL FUNERAL RECEPTION DETAILS

Reception Contact Person

Reception Contact Email & Phone Number

Date and Time of the Reception

Do you need to schedule a time to see
Dagwell Hall?

Estimated number of people in
attendance:

Caterer Contact Information

Florist Contact Information

Dagwell Hall set-up

_____ round tables (seats 5)

_____ round hightop tables

_____ long buffet/serving tables

_____ sets of compostable plates, cups, napkins, and cutlery

Audio/Visual

If you would like to rent a microphone during the reception,
there is a \$25 fee. Will you use a microphone? **Yes** **No**

If you wish to play music, it must be self-sufficient. We do not
assist with any background music.

If you want to show a slideshow, you must coordinate with the
Digital Ministry Coordinator at least 1 week before the service.
Will you use the projector? **Yes** **No**

Please include any other notes about your desires for how Dagwell Hall is set up:

Alcohol Policy

Alcohol (other than beer and wine, to the extent permitted below) is never permitted anywhere on Saint John's campus or at any event sanctioned or sponsored by Saint John's, including without limitation, internal or external retreats, gatherings, ministry group meetings, dinners, wedding or funeral receptions, or other special events.

Saint John's staff, volunteers, or anyone otherwise associated with Saint John's will never purchase, provide, or allow alcohol (anything other than beer or wine, to the extent permitted below) to be present on the Saint John's campus or at any event sponsored by Saint John's (whether on or off site).

No alcoholic beverages of any kind (including liquor, wine, or beer) may be present or consumed while using Saint John's kitchen or in the Saint John's kitchen.

Receptions for funerals may be allowed to serve beer and/or wine. However, this must first be approved by Saint John's Cathedral Administrator. If approved, the reception organizer must provide, at their own expense, a licensed and insured bartender for the event and ensure compliance with all applicable laws, including those related to the serving of alcohol to minors and shall be required to comply with such other conditions as may be required by the Cathedral Administrator.

If beer or wine is to be served at any reception at Saint John's Cathedral, equally attractive, nonalcoholic beverages must also be available for consumption.