



SAINT JOHN'S CATHEDRAL

Vestry Meeting

November 21, 2021

4 – 6 PM, on-site at Saint John's on the 3rd floor of the Parish Building.

Present: Helen Richards, Rodger Hara, Rebecca Richardson, Richard Lawson, Will McMechen, Ilana Poley, Mike Koechner, Michael Vente, Leigh Grinstead, Katie Pearson, Tom Barbour, Kathleen DeMars.

Present via Phone: Meg Parish

Absent: Mark Wherry, Audrey Chapman, Jennifer Allen, Elizabeth Drummond, Greg Movesian, Broderick Greer

Summary of Actions Taken:

- Accepted the Finance Committee's recommendation to sign a contract with Real Property Management (RPM) to continue their management services of the Kimberly Apartments from January 1 – December 31, 2022.
- Accepted the recommendation from the Investment Committee on the 2022 endowment draw.
- Approved the minutes of the October 17, 2021, Vestry Meeting
- Approved the email vote re: Cathedral Leak Fund 8 Expenditure

Call to Order, prayer, and check-in: 4:05pm

Richard provided an opening prayer and asked Vestry members to share their feedback about the resumption of services in the nave. Vestry members share positive experiences from being back in the nave together for worship.

Canon Pastor Report (Katie Pearson)

Katie provided a summary of the recent Lay Leadership Summit. She said the event was envisioned pre-pandemic, and she was glad that the event could now be held in-person. She said that 36 lay leaders attended covering a wide variety of ministries and groups. Key staff and clergy spoke to the attendees and small groups enabled discussions around leadership strategy and recruiting/retention of volunteers.

Katie said she received overwhelming positive feedback on the event. The event enabled people (who may not know each other and/or had no idea of scope of gift/problem of number of groups and the number of staff to support them) to come together and better plan for the future. The volunteers expressed a desire to do some version of this gathering annually. Katie specifically thanked Tina Clark and Susan Weeks for all their work in organizing/coordinating the day.



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Katie also provided an update on the work of the stewardship of relationship and the third calling campaign. She said that 44 volunteer callers were tasked with calling about 500 pledging households from 2021. She said that 360 points of contact have been documented – some conversations, some messages left, some email exchanges. Callers were tasked with inviting people back to worship in the nave, asking how they are doing, checking to see if they are staying connected to the Cathedral, confirming any changes in contact information, and answering questions about chairs/pews, leaflets, masks, pledging, etc. She shared that (compared to past years) there were not as many contact information updates due to the great work of volunteers and staff to ensure that contact information for parishioners stays up to date. She said that feedback was overwhelmingly positive, and people were grateful for efforts of the Cathedral's efforts to stay connected (via calls, online interactions, streaming of services, etc.). She gave a huge thank you to Christina Rutland for her assistance in this project.

Canon Precentor Report

Richard encouraged Vestry members to read Broderick's report in the Vestry packet.

Task Force Update (Leigh Grinstead)

Leigh provided an update on the work of the task force dedicated to campus stewardship & revenue. The task force has set its membership and will meet regularly over the next several months to review various options on rethinking the use of spaces owned by the Cathedral as well opportunities for revenue generation to support the activities of the Cathedral. Leigh thanked Jennifer Allen for her continued contribution to the task force.

She said she would provide regular updates on the task force's work to the Vestry and provide update in the Cathedral Voice on a regular basis. She looked forward to the conversations and opportunities to come.

2022 Budget Update (Leigh Grinstead)

Leigh continued the conversation from past meetings around a new Parish Life Coordinator position at the Cathedral. Staff had planned to bring that position on during Summer 2022. After further conversations, Leigh requested that the position be brought on earlier to support much of the work discussed by Katie from the Lay Leadership Summit. Staff will work to post that position within the next few months and hire sometime in early 2022.

Kimberly Real Property Management Contract 2022 (Richard Lawson)

Richard explained the contract renewal with Real Property Management and their management of the Kimberly until the end of 2022. Michael made the motion to accept the Finance Committee's recommendation to sign a contract with Real Property Management (RPM) to continue their management services of the Kimberly Apartments from January 1 – December 31, 2022. Rebecca seconded the motion. The motion passed.



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Investment Committee Report (Tom Barbour)

Tom provided a summary of the 2022 endowment draw recommendation from the Investment Committee. He directed Vestry members to information in the Vestry packet on the performance of the endowment over the past few quarters. Michael made a motion to accept the recommendation from the Investment Committee on the 2022 endowment draw. Ilana seconded the motion. The motion passed.

Mineral Rights Sale (Tom Barbour)

Tom Barbour engaged in a discussion with the Vestry on the next steps from the mineral rights sale made by the Vestry a few months ago. The sale is still being finalized, but all parties believe that will be completed soon. Tom wanted the Vestry, Finance Committee, and Chancellor to think together about the uses for these funds. Some believed that the fund from the sale of the mineral rights needed to go back into the endowment. Others believed that the Cathedral may have more flexibility in how those funds are used. Tom said that additional flexibility could be very helpful to the Cathedral as it navigates potential opportunities in terms of property and needs outlined in the 5-year plan. Vestry members shared their opinions and ideas and welcomed additional feedback from the appropriate committees and stakeholders.

Leigh requested that the Cathedral's chancellor, Larry Kueter, review any constraints that may exist on this gift and the sale of the mineral rights. Depending on Larry's opinion, she also requested that the Finance Committee review ideas on how best to move forward for the Vestry's consideration.

2022 Stewardship Campaign Update (Richard Lawson)

Richard provided a brief update on the 2022 stewardship campaign. He said that pledging continues to go well. As in past years, he will continue to do outreach on pledging after the New Year. Depending on how pledging goes, the Cathedral may keep open the 2022 stewardship campaign to allow for more pledges to come in further supporting the next budget.

Consent Agenda

- Minutes of the October 17, 2021, Vestry Meeting
- Email vote re: Cathedral Leak Fund 8 Expenditure

Then consent agenda was approved.

Adjourn: 6:10pm

Closing Prayers: Officiant - Michael Vente