



SAINT JOHN'S CATHEDRAL

Vestry Meeting Minutes

January 22, 2019

Held at Saint John's Cathedral

Attendees: Jennifer Allen, Tom Barbour, Bryant Harris, Neil Burris, Leo Carosella, Amy Davis, Kathleen DeMars, Jack Denman, Elizabeth Drummond, Leigh Grinstead, Tom Keyse, David Rote, Michael Vente, Mark Wherry, Don Wood, Broderick Greer, Richard Lawson, Katie Pearson, Audrey Chapman

Absent: David Barr

Call to Order: 6:10pm

The Vestry and clergy members gave thanks for the outgoing Vestry members including Jennifer Allen, David Barr, Neil Burris, and Elizabeth (Springer) Drummond.

Summary of action taken:

- Approved \$20,000 of annual compensation in 2019 (and all future years) for Katie Pearson to be designated as a housing allowance.
- Accepted the Finance Committee's recommendation to the Vestry for the 2019 budget with \$3,261,164 in revenue and \$3,201,415 in expenses ending in a 2019 net of \$59,749
- Approved minutes from December 17, 2018 Vestry Meeting

Stewardship Update (Richard Lawson)

Richard shared an update on the stewardship campaign. He said that 100 percent of the stewardship goal has been reached. This represents a more than 5 percent increase from last year's stewardship campaign. Richard and Audrey said that pledges were still coming in and they were very pleased with the results. Richard said that many administrative changes helped make the campaign successful. Leo noted that the campaign was much less costly than past years. Kathleen noted that higher attendance at the services was also indicative of renewed energy at the Cathedral.

Housing allowance for Katie Pearson (Tom Keyse)

Tom Keyse presented a request to designate \$20,000 of Katie Pearson's annual compensation for 2019 (and all future years) as housing allowance. Tom said that this was permitted under Cathedral's compensation rules. Amy made the motion. Mark seconded the motion. The motion was approved.

Action Items

2019 Budget (Richard Lawson/Audrey Chapman)

Richard walked through the proposed budget with the Vestry. He said that the projections for pledges, non-pledged giving, and plate gifts were conservative and reflected added rental



income for the Kimberly. However, he said that added pledges before the end of January would help provide more revenue throughout calendar year 2019. Tom Barbour and Tom Keyse provided an overview of mineral rights owned by the Cathedral including revenue projected in the 2019 budget and potential options for the Cathedral going forward. Tom Barbour noted that this was the first budget in some time for the Cathedral projecting a surplus.

Leigh asked about fee assessed on weddings and funerals. Richard said that there were no clergy fees for those events and the fees reflected other services during those events. Audrey said that she would provide a separate report for capital projects to better track capital expenses. Richard provided context around the "Friends of Music" line in the budget and plans for music events at the Cathedral. Don asked about the impact of market fluctuations on the endowment draw and wanted to ensure that those projections were conservative based on recent market swings. Don also asked if more information would be available soon about plans for development of Cathedral Square North. Tom Barbour and Tom Keyse said that the Finance Committee would provide more information to the Vestry this spring. Tom Keyse noted that the proposed budget would allow for about 20 percent of money received by the Cathedral to go towards the greater community. Neil asked what projected expenses may be too low in the proposed budget. Richard and Audrey said that a few budget lines may be low, but they were not overly concerned. However, Richard said that the Cathedral needed more support to be innovative around enhanced outreach.

Tom Keyse asked for a motion to accept the Finance Committee's recommendation to the Vestry for the 2019 budget with \$3,261,164 in revenue and \$3,201,415 in expenses ending in a 2019 net of \$59,749. Leigh made the motion. Bryant seconded the motion. The motion was approved unanimously.

Discussion

5-Year plan update (Richard Lawson)

Richard provided an overview of the 5-year budget plan and several factors driving those projections. He noted increased projected deficits in future years, due to intentionally reduced endowment draws. However, he said that the results of potential development on the Cathedral Square North property could drastically change those projections. He also discussed the trend of pledges over the years with the potential of decreases in one year but an overall positive trend. Tom Keyse said that more detail would be provided to the Vestry during the Vestry's retreat.

RFI/Kimberly Update (Tom Barbour)

Tom Barbour said that he provided his update during the discussion on the 2019 budget.

Information

DO and Treasurer's Reports (Audrey Chapman/Tom Barbour)



Tom Barbour provided an overview of the Cathedral's financials provided in the Vestry packet. He noted that pledges were coming in strong. He also said that the projected deficit for 2018 is lower than expected, but it may be even lower after Audrey and Kris finish closing the books. Tom said that the endowment draw was calculated in the third quarter of 2018 before the recent market correction.

Major Projects (Richard Lawson/Audrey Chapman)

Richard provided an update on plans for the garths and the music basement. More details will be provided by the firms doing the remediation and construction. He said that work may begin at the end of January. Bryant asked if those involved in giving the pear trees around the garths would be contacted about any changes to that area. Richard said that he would contact those individuals and there were plans to replace the trees.

Dean's Report (Richard Lawson)

Richard said that he and Broderick were chairing the committee for the ordination of Bishop-elect Kym Lucas. Presiding Bishop Michael Currey will be in attendance. Richard is handling logistics while Broderick is handling the music plans. Bishop-elect Lucas will preach at the Cathedral the Sunday following her installation. He asked that everyone keep Kym in their prayers as she recovers from her recent surgery.

Other Clergy Reports (Broderick Greer/Katie Pearson)

Katie provided an update on several events at the Cathedral including funerals for the following individuals:

- Anne Tauriello (1/4/19)
- Al Nielsen (1/5/19)
- Ajurita Houston (1/7/19)
- Michael Koehler (1/7/19)
- Eileen Swets (1/10/19)
- Dorothy Gehrke (1/10/19)

She said many funerals were planned in the next few months.

She also said that there were three baptisms. Katie said that update on the work of the Share the Care teams and the spiritual directors would be provided at the annual meeting.

Richard said that Broderick was leading a conversation with those interested in the Wilderness service to incorporate more perspectives into the development of the service.

Senior Warden's Report (Tom Keyse)

Tom Keyse gave a brief update on the Director of Music interviews and visits to the Cathedral. Each candidate has met with several individuals and held a recital using the organ in the Cathedral. He hoped the search could be concluded sometime soon.



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Audrey said that a new Vestry member session will be held on February 6th. She said that the Vestry retreat will be held February 8th through February 9th. More details will be provided to Vestry members.

Junior Warden's Report (Amy Davis)

Amy did not have anything to report.

Consent Agenda

- Approval of minutes from December 17, 2018 Vestry Meeting

The consent agenda was approved.

Adjourn to Executive Session: 8:00pm