



SAINT JOHN'S CATHEDRAL

Vestry Minutes

April 17, 2017

Attendees: Jennifer Allen, David Barr, Leo Carosella, Amy Davis, Jack Denman, Kathleen DeMars, Suni Devitt, Leigh Grinstead, Mary Frances Kelley, Tom Keyse, Jane Schumaker, Elizabeth Springer, Michael Vente, Don Wood, Becky Beall-Moore, Evelyn Hornaday, Charles LaFond, Kim McPherson, Ron Pogue, Seth Reese

Absent: Neil Burriss, Ned Rule, Stephen Tappe

Guests: David Ball, Steve Barrett

Call to Order: 6:08 PM

Tom Keyse opened the meeting with a prayer of thanksgiving for the election of our new dean Becky Beall-Moore introduced the new facilities manager, Steve Barrett.

Vestry members checked-in around the table with their favorite experiences from Easter.

Action Items

Stewardship 2017 Theme/Design (Charles LaFond, Seth Reese, David Ball)

- Charles, Seth, and David outlined the 2017 stewardship themes. The campaign will rely heavily on a focus on the senses. A SWAT analysis was done to improve future campaigns along with focus groups. Themes of welcoming newcomers, holding meals at a central table, recipes, and spices resonated with many. Video will be used heavily in the new campaign. Some of the videos will focus on people cooking. Postcards will also be used including recipes and stewardship information. The goal will be to match the Wednesday night meal to the recipe on the postcard for that week. Charles said that a version of the Ministry Minute will be brought back (called Episcopa). A focus will be the ingredients that go into a healthy congregation and the link to stewardship. The Wilderness will fully participate in the campaign this year. Seth provided some sample recipe cards and letters that will be used in the campaign. Charles said that Father Lawson has been informed on the campaign and he was supportive of the plan.
- David gave an update on the current stewardship campaign. The goal for the campaign was surpassed (\$1.5 million raised). He said that it may be difficult to sustain that kind of growth in the future so efforts from many different groups will be required. He said that 500 handwritten thank you notes were mailed out last week to those that participated in the campaign.
- David and Charles explained that future special events recognizing the arrival of Father Lawson and major gift events will try to be paired. The vestry discussed the revival of the Cathedral Bakers and the involvement of children in activities. Charles explained the spring phone-a-thon which checks-in with parishioners. He asked vestry members to volunteer for the phone-a-thon and connect with other parishioners and thank them for being involved with Saint John's. Volunteers have the option of making the calls from home.

Review Christian Formation Transition Plan (Jennifer Allen, Kim McPherson)

- Jennifer thanked Kim for her service for the past 13 years. With Kim's retirement approaching, plans for the future of the Christian Formation program were being made to make sure the



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program remains strong. She provided the vestry with an outline of the plan for the transition and the work of a small committee which will provide the program with administrative support. Current volunteers will be included in the transition process and be asked to step into leadership roles. The volunteers will continue to be supported so they can continue to contribute. Some additional training will be needed so that other staff can facilitate Godly Play and Safeguarding God's Children trainings.

- Father Lawson has expressed a significant interest in being involved with Cathedral Camp and the children/youth ministry. Kim explained the past clergy involvement with the program and stressed the importance of dedicated staff for children and youth ministries. Kim will be announcing her retirement to the Cathedral community this week and at all the services on this upcoming Sunday.

Vestry Retreat (Amy Davis)

- Amy discussed the Vestry Retreat with Father Lawson and identified September 8-9th as the dates for the Vestry Retreat. Saint John's Day is Sunday, September 10th so vestry members should be back by Saturday evening. Amy is looking for a home to rent for the retreat which would enable the vestry to cook their own meals. She will keep the vestry informed on her progress. She will also work to organize an evening tutorial for new vestry members on the Cathedral's budgeting process and staff organization.

Information

Interim Dean's Update (Ron Pogue, Seth Reese)

- Ron explained the project that Seth is working on regarding photos of parishioners. Seth explained the implementation of a new project to capture more photos of parishioners. A photo booth company will be coming to the Cathedral that will enable parishioners to take photos. This project will help Charles' efforts as well as help Father Lawson as he gets to know parishioners. Ron said that the implementation of an online directory will be discussed. The current IT infrastructure can support an online directory.
- Ron said the three Easter services had approximately 1,900 attendees. He said many of the services were well attended. Ian will get the final counts and a report will be compiled. Ron will be working with David Barr to encourage youth to play a more central role in liturgical processes and planning. Ron is continually in contact with Father Lawson and will meet with him next week during his visit.

Faith-In-Action and Pastoral Care Commission Updates (Evelyn Hornaday and David Barr)

- Evelyn said that the Faith-In-Action Commission has divided itself into small groups to enable them to focus on specific tasks such as increased involvement with the City of Denver and other topics. Additional ideas are being developed by the Commission to increase involvement.
- A small group met to discuss pastoral care. She asked that her report be amended to include Sue Abbott and Michael Vente at the pastoral care meeting. David explained the work of the group and the desire to support members of the Cathedral community. A better communication plan between the group, the Cathedral community, and the clergy was discussed as well as additional training for volunteers. Julie Fletcher sent Easter cards to those who are homebound so that they knew that support was available at the Cathedral. The possible building of a Stephen ministry was discussed and will be a possible long term goal.

Cathedral Learning Garden Update (Elizabeth Springer, Evelyn Hornaday)



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- The Learning Garden ceremonial groundbreaking will be this Sunday after the 9am service. Representatives from Metro Caring will attend. Elizabeth said that the main work on the garden will be in early May. Elizabeth is waiting for a fence permit from the city. She will inform Bishop O'Neill on the progress of the project.

Personnel Committee Report (Jane Schumaker)

- The report was provided to the vestry. The committee recommended that a member of the personnel committee should be involved in future interviews for senior level staff so that employees are informed of all the options and resources available to them.

Stewardship/Challenge Grant Update (Charles LaFond)

- Charles echoed the summary of the stewardship campaign update provided earlier in the meeting. He said that \$291,056 was raised as part of the challenge and the 2016 campaign will close.

Treasurer's/Cathedral Administrator's Report (including Finance and Investment Committee Updates and 2017 Budget Update) (Mary Frances Kelley/Becky Beall-Moore)

- Mary Frances explained the mineral rights owned by the Cathedral. These include 3 properties in Weld County, 1 in Grand County, and 1 in Casper, WY. Two of the properties are leased and two are in production. A specialized task force comprised of individuals familiar with these types of assets has been formed to give guidance to the finance committee on leasing/selling these types of assets.
- She gave a brief overview of the financials for the Cathedral which was provided to the vestry. Many capital projects are underway and a prioritization process will be developed to help in the repair process.
- Becky outlined some highlights on the various capital projects. Claims from the insurance company for hail damage last year were dispersed and Becky will be sorting out which fund toward which claims. The line of credit has been paid. Pledges year to date are up considerably due to an accounting change to recognize prepaid pledges in the year for which they are intended to be spent. Becky said that the dashboard which outlines many of the Cathedral's financials will be redesigned by the finance committee to include more relevant information so that the story of the Cathedral's financials can be told more easily.

Buildings & Grounds Committee Update: (Suni Devitt)

- A report was provided to the vestry. Suni gave a brief overview of the projects. She said that the projects were moving along on schedule.

Clergy/Staff Reports

- No reports offered beyond what was in the March Vestry packet.

Senior Warden's Report (including Dean transition update)

- Tom gave additional details on the event on April 28th for the Lawson family. Those involved in the dean search process are invited. Additional events will be held along with major gift meetings.

Consent Agenda:

- Approved amended minutes from March 20, 2017 meeting (amended not to include Suni Devitt on the investment committee)
- Approved of minutes from March 20, 2017 Executive Session



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8:35 PM Adjourn to the Clarkson Corporation meeting

8:35 PM Call to Order for the Clarkson Corporation meeting to approve the minutes of the March 20, 2017 meeting.

- Minutes were approved.

8:35 PM Adjourn the Clarkson Corporation meeting

8:36 PM Re-open the Vestry Meeting

Closing Prayer:

- Offered by Charles LaFond.

8:36 PM Adjourn to go into Executive Session