



Vestry Meeting Minutes

December 17, 2018

Held at Saint John's Cathedral

Attendees: Jennifer Allen, Tom Barbour, Bryant Harris, Neil Burris, Leo Carosella, Amy Davis, Kathleen DeMars, Jack Denman, Leigh Grinstead, Tom Keyse, David Rote, Elizabeth Springer, Michael Vente, Mark Wherry, Don Wood, Broderick Greer, Richard Lawson, Katie Pearson, Audrey Chapman

Absent: David Barr, Michael Vente

Call to Order: 6:15pm

Vestry members began the meeting by reflecting on 2018. Vestry members shared their gratitude for seeing people return to the Cathedral after the interim period, their excitement around new staff, and gratitude for the ministries of Richard, Katie, and Broderick.

Summary of action taken:

- Approved a proposal to allow Saint Johns' members to vote electronically in advance for Vestry Nominees to be elected at the January 2019 Annual Meeting.
- Approved minutes from November 26, 2018 Vestry Meeting.

Stewardship Update (Richard Lawson)

Richard shared an update on the stewardship campaign. He said that volunteers' calls to those who made a pledge last year but not yet this (called LYBUNT, Last Year But Not This) have been completed. Audrey has now provided Richard with an updated LYBUNT call list. Richard will make many calls in December and January, as well as continuing in to February and March. Richard told the Vestry members that he and Audrey will be closely monitoring and reporting on pledges that are submitted from January to March of next year. In his experience, enough pledges come in during those months to justify some first quarter flexibility in budgeting pledges revenue.

Action Items

Electronic voting for Vestry members

Vestry members discussed a proposal to allow for electronic voting on Vestry nominees prior to the upcoming annual meeting. Leigh made the motion. Amy seconded the motion. The motion passed.

Discussion

2019 and 5-Year Budget Update (Richard Lawson/Tom Barbour)

Tom Barbour provided an overview of the 5-Year budget projection work. He said that Don Wood will assist him in forecasting different development and revenue scenarios for the potential Kimberly property redevelopment. Some Vestry members were concerned that



forecasting of pledge increases year-to-year of 2 percent was too conservative. Richard explained the benefit of a conservative estimate since few parishes have pledge increases every year. Vestry members also discussion non-pledged giving particularly past figures for that budget line and the fact that projections/estimate may still be too conservative.

2019 Vestry meeting dates

The Vestry discussed moving the installation of new members to February 10th.

Information

DO and Treasurer's Reports (Audrey Chapman/Tom Barbour)

Tom Barbour and Audrey provided an overview of the financials for the Cathedral. Vestry members discussed the fact that pledged income was not split equally over 12 months in various documents. As of 11/30/18, pledges were at 87% of the annual goal. Audrey, Kris, and Richard will evaluate this process after the New Year and provide a recommendation as to how much pledges should be discounted for 2019.

Major Projects (Richard Lawson/Audrey Chapman)

Richard and Audrey provided an update on various major projects at the Cathedral. Planning for necessary work on the garths and the music basement continues. Drainage for those areas will be moved below grade.

Dean's Report (Richard Lawson)

Richard noted the letter he received from Faith In Action (FIA) regarding the Vestry's recent decision to budget 5 percent of actual plate and pledge in 2019 to support the work of FIA and the Grants Committee. The FIA members were very thankful for the work of Richard and the Vestry. Richard also noted that many new individuals will be attending the Cathedral during the Christmas season and encouraged everyone to be welcoming and helpful to all visitors.

Other Clergy Reports (Broderick Greer/Katie Pearson)

Katie provided an overview of several events at Saint John's including:

- Funeral for Robert Sawyer
- Funeral for Barbara Winters
- Funeral for David Dirks
- Passing of Al Nielsen (he and his wife, Liz, helped green the Cathedral during the Christmas season for the past 39 years)

Katie said that the Healing and Wholeness service held on Wednesday, 12/12 was well attended and well received (55 attendees). She said that another service will be held during Lent. Katie also said that Advent cards to volunteers, choir members, home bound parishioners, and many more were sent. She will organize a group to send out cards again for Easter.



Broderick provided an update on the Director of Music search. He said that finalists for the position have been contacted. Finalists will come to the Cathedral for in-person interviews soon. A 20s and 30s happy hour was held recently which allowed for attendees to get to know each other and explore the Christmas market in downtown Denver. Broderick said that Mile High Theology will start back up in January. Links to previous podcasts are available online.

Senior Warden's Report (Tom Keyse)

Tom Keyse provided a few more details on the Director of Music search. Tom also said that the Lessons and Carols services this year were particularly remarkable and moving.

Junior Warden's Report (Amy Davis)

Amy gave an update on the Grants Committee. She said that grantees for the new year have been chosen. She also said that Love Denver Day will be on May 4th. The Cathedral plans to provide several opportunities for parishioners to participate.

Consent Agenda

- Approval of Minutes from November 26, 2018 Vestry Meeting

The consent agenda was approved.

Adjourn: 8:11pm