



SAINT JOHN'S CATHEDRAL

Vestry Meeting Minutes

December 18, 2017

Held at Saint John's Cathedral

Attendees: Jennifer Allen, David Barr, Neil Burris, Leo Carosella, Amy Davis, Kathleen DeMars, Jack Denman, Suni Devitt, Leigh Grinstead, Mary Frances Kelley, Tom Keyse, Ned Rule, Jane Schumaker, Elizabeth Springer, Michael Vente, Don Wood, Becky Beall-Moore, Broderick Greer, Richard Lawson, Katie Pearson

Guest: Tom Barbour

Call to Order: 6:03pm

Tom called the meeting to order. Richard gave the opening prayer. The group shared the feedback they received on the recent Dean's Forum regarding the Dreaming Together conference.

Kathleen mentioned that several parishioners said they had trouble hearing the Sunday services in the Cathedral since the hearing loop was removed. Katie said that calibrations of the microphones will take place over the next few days and Richard said that clergy will meet with a technician to address some of those issues.

Summary of actions taken:

- Approved a motion for Jennifer Allen to fill the remainder of Suni Devitt's term on the Vestry.
- Approved a motion to appoint Diane Barrett as a member of the Finance Committee.
- Approved the minutes from November 27, 2017 Vestry Meeting.
- Approved the minutes from November 27, 2017 Executive Committee Meeting.

Reports

Stewardship (Richard Lawson/Ned Rule)

Richard gave an update on the stewardship campaign and outlined several methods of communication that have gone out to those who have pledged to the Cathedral in the past. Richard also individually reached out to over 80 families who pledged last year but have not pledged yet. He will make some additional calls and hoped that those would yield new pledges.

Richard said that December figures were tracking nicely and thought that the campaign would exceed last year's results. However, he had some concerns that those with outstanding pledges may not cover the remainder of funds needed to reach the campaign's goal of a 15% increase in pledges. Don asked if there were any contingencies if revenue does not come through. Richard said they would discuss more specifics on the budget during executive session. Mary Frances asked how many people left Saint John's during the interim period. Richard said that former Interim Dean Pogue did a great job of cleaning-up the membership rolls but that some significant pledgers left during the interim period.

Madison House Sale Update (Suni Devitt/Leo Carosella)

Leo and Suni explained that the sale of the Madison House was nearly completed. Closing will take place on December 26th. The final sale price was \$730,000. Tom thanked Leo and Suni for all their work on the sale of the property.



SAINT JOHN'S CATHEDRAL

Action Items

Resignation of Suni Devitt/Nomination of Jennifer Allen to complete the final year of Suni's Vestry term (Tom Keyse/Suni Devitt)

Suni explained her decision to step away from the Vestry and thanked Tom for his leadership over the past few years. Tom thanked Suni for all her work on various projects during her time on the Vestry. Tom nominated Jennifer Allen to fill the remainder of Suni's term. Amy (and others) seconded the motion. The motion was approved.

Resignation of Mary Frances Kelley, as Treasurer/Notice of intent to nominate Tom Barbour to serve as Treasurer (Tom Keyse/Mary Frances Kelley)

Mary Frances explained her decision to step down as Treasurer. She said she would stay on through the annual meeting. Tom thanked Mary Frances for all her help during the interim period. Tom asked Tom Barbour to explain his background and his desire to serve as Treasurer.

Tom Barbour explained his professional experience in Denver including his work with electrical utility technology. He has worked with several large budgets which provided him with a great deal of experience in the revenue and expense sides of finance. He also explained how his family serves at Saint John's and his desire to be more involved in the business operations of the Cathedral.

Tom Keyse explained that the Vestry would elect a new Treasurer and a Clerk at the first Vestry meeting after the annual meeting. Michael said that he would be happy to continue to serve as Clerk. Tom Keyse also explained some changes to the Finance Committee and the desire of Diane Barrett to become a member of the Finance Committee in February 2018. Tom recommended her appointment. Don asked if open positions on committees were advertised to the wider Cathedral community. He had some concerns that the membership of the Finance Committee has not changed much over the past decade. Tom said that a call for nominations was usually not advertised but he welcomed input from others who were interested in serving in many ways.

Tom made a motion to appoint Diane Barrett as a member of the Finance Committee. Leo seconded the motion. The motion was approved with one no vote.

Approval of revised 2018 Budget (Richard Lawson/Tom Keyse/Becky Beall-Moore/Mary Frances Kelley)

Tom said that the overview of the budget would be moved to the executive session.

Information

Dean's Report (Richard Lawson)

Richard was extremely thankful for the work of Katie and Broderick over the past few months and felt great that the team was finalized. He also explained the Christmas services over the next few weeks and the reception after the 5pm and 8pm Christmas Eve services.

Other Clergy Reports



Broderick explained the new 20s and 30s theology podcast and its launch on January 4th at Hooked on Colfax. He was excited about the guests already lined-up for the podcast and the option for off-campus engagement of the 20s and 30s community.

Katie explained the creation of a Care Advisory Board. This board will help Katie answer delicate questions that come during pastoral care activities. She was thankful for the experience of the members of the group ranging from former social workers to former police officers.

Katie also explained the upcoming workshop on how individuals can plug into pastoral care. Katie will continue to engage those interested with a book study. Katie also explained various spiritual direction services available to parishioners and how those services will be expanded starting in January. Spiritual direction will be explained in greater detail during a Cathedral Night in the New Year and in an announcement from Dean Lawson.

Senior Warden's Report (Tom Keyse)

Tom did not have any additional comments.

Junior Warden's Report (including Vestry election nominations) (Amy Davis)

Amy explained that the Nominating Committee met and identified individuals nominated for the new Vestry class. She explained that 4 people need to be elected in the next class. The final slate will be released shortly. Amy said she welcomed other names of those who may be interested.

Amy explained that the 9Health Fair would not be held this year. However, the group has other ideas which will be brought to the Vestry in the New Year. Leo asked about new members of Faith In Action (FIA) and the changes to the FIA charter. Elizabeth and Jennifer helped the group with the charter and Richard explained that the group has identified new members with term limits.

DFA and Treasurer's Report (Becky Beall-Moore/Mary Frances Kelley)

Becky outlined the financials for December. November pledges are down 32 percent for the month and down 13 percent YTD to budget. Non-Pledged giving is up 69 percent YTD to budget. Total YTD revenue on budget is at 104 percent due to non-pledged giving and funds released from restriction. Total expenses are over budget for the month 59 percent and over budget YTD by 9 percent due to major facilities project final payment (masonry/ceiling).

The Cathedral masonry cleaning/ceiling restoration project final payment was paid (\$130K). The remaining balance of the Saint Francis Apartment furnishings \$125K obligation was paid (\$32.5K). Also, an annual software contract payment was paid (\$14K). Becky gave a special thanks to all the work Kris Jenkins has done to help reconcile balance sheet accounts.

Other Commission/Committee Reports

Elizabeth explained that the work is done in the Learning Garden and the final report will be submitted soon. She will meet with Aims with FIA to explain how the Learning Garden will operate with volunteers from Saint John's and Metro Caring.

Consent Agenda

Approval of Minutes from November 27, 2017 Vestry Meeting



SAINT JOHN'S CATHEDRAL

Approval of Minutes from November 27, 2017 Executive Committee Meeting

Tom made a motion to approve the minutes from the last Vestry meeting. Amy seconded the motion. The motion was approved.

Check-Out

Michael said that the trainings through the diocese needed to be completed by all Vestry members. He said he would re-send information on the steps to complete the trainings online to all Vestry members.

Adjourn to Executive Session

Tom made a motion to adjourn to executive session. Leigh seconded the motion.

Adjourn: 7:38pm