



SAINT JOHN'S CATHEDRAL

Vestry Minutes

August 10, 2015

Attendees: David Abbott, David Ball, Ashley Bracken, Andrew Britton, Jen Courtney-Keyse, Jack Denman, Suni Devitt, Larry Kueter, Mike McCall, Anna Pendleton, , Ned Rule, Jane Schumaker, Pat Malloy, Robert Hendrickson, Charles LaFond, Elizabeth Marie Melchionna, Jadon Hartsuff, Liz Costello, Kim McPherson, Mike Orr, Stephen Tappe

Absent: Tamra d'Estrée

Guest: Ray Stranske

Call to Order: 6:08 PM Larry Kueter

Summary of Actions Taken and Consent Agenda Items:

- Recommendation for Candidacy for Ordination to the Priesthood—Therese J. Colburn
Moved, seconded, and passed unanimously
- Recommendation for Candidacy for Ordination to the Priesthood—Billy L. Challis
Moved, seconded, and passed unanimously
- Recommendation for Candidacy for Ordination to the Diaconate—Timothy A. Dunbar
Moved, seconded, and passed unanimously
- Bank resolutions with Colorado State Bank and Trust were approved by consent regarding signatory authority for the following Cathedral accounts: operating, original capital campaign, capital campaign deferred projects collections, general, Canon Steward's discretionary, Sub-dean's discretionary, Canon 2 discretionary, Dean's discretionary, Canon discretionary, and Curate's discretionary.
- The audit of the 2014 financial statements were approved by motion, second, and passed unanimously.
- June 8, 2015 Vestry meeting minutes by consent
- July 8, 2015 Vestry executive session minutes by consent

Opening Prayer: Elizabeth Marie Melchionna

Saint Francis Center Report:

- Ray Stranske provided an update on the Saint Francis Center Housing Project. The Colorado Housing and Finance Authority (CHFA) has granted an allocation of tax credits for the project that will allow the securing of a tax-credit investor and construction financing.
- The developer still needs a signed lease from Saint John's for the land and an amended lease with Argonaut Liquors regarding parking.
- Resolution of the outstanding issues with the Argonaut lease is expected shortly and will be followed by a final lease for the land, which the Vestry will vote on next month(?).



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- It is expected that further funding from the City of Denver will be forthcoming in the next couple of months—appropriate applications have been submitted and are being reviewed.

Transition Report:

Ashley Bracken reported that all the transition committees have been formed. All 60 parishioners initially listed accepted their positions although Carol Miller has had to resign because of a move to North Carolina. The Committees and the members were commissioned at the 10 AM service on July 12th. There is a meeting for all committee members with Canon Missioner Lou Blanchard on Thursday, August 27th, in Dagwell Hall. The current tentative date goal for the Parish Profile Committee is to complete its report by the time of the Parish Annual Meeting on January 24th.

Ordination Actions:

- Recommendation for Candidacy for Ordination to the Priesthood—Therese J. Colburn
Moved, seconded, and passed unanimously—the Form D8 was signed by all Vestry members present and attested by the Clerk.
- Recommendation for Candidacy for Ordination to the Priesthood—Billy L. Challis
- Moved, seconded, and passed unanimously—the Form D8 was signed by all Vestry members present and attested by the Clerk.
- Recommendation for Candidacy for Ordination to the Diaconate—Timothy A. Dunbar
Moved, seconded, and passed unanimously—the Form D8 was signed by all Vestry members present and attested by the Clerk.

Bank Resolutions:

- Bank resolutions with Colorado State Bank and Trust were approved by consent regarding signatory authority for the following Cathedral accounts: operating, original capital campaign, capital campaign deferred projects collections, general, Canon Steward's discretionary, Sub-dean's discretionary, Canon 2 discretionary, Dean's discretionary, Canon discretionary, and Curate's discretionary. The appropriate signatures of the Senior Warden and Clerk were collected.

Clergy and Staff Reports:

- Elizabeth Marie Melchionna briefly discussed the conversation to host a second year of the Saint John's Bible including different framed items in the halls.
- Liz Costello reported on the progress of the construction of the community gardens on the south side of Dagwell Hall. Construction work awaits receipt of funding. A grant for funding was recently submitted.
- Charles LaFond discussed the plans for annual identification of funding requests for the Canon Steward to pursue rather than the past system of addressing such requests as an idea came up. This will assure a more orderly and Vestry-approved listing of funding requests and the work of identifying and pursuing funding sources.



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Senior Warden's Report: Larry Kueter

- 2016 Annual Pledge Campaign: all members of the Vestry have submitted pledges; 11sj of 13 vestry members increased their pledge amounts and Larry thanked the Vestry for this important leadership action.
- An appreciation celebration for progress on the Saint Francis Center Housing Project is scheduled for Thursday, August 20th, at the Uptown Tavern beginning at 6 PM. The Vestry is invited.
- Art of Hosting Conference, October 17th: registration is now open on the SJC website and early registration is encouraged. Attendees will be asked to attend either the morning or the afternoon session but not both. Lunch is available between sessions.
- Diocesan Annual Convention in Colorado Springs: Larry asked for volunteer Vestry member delegates for the Cathedral.

Treasurer's Report: Andrew Britton

- 2014 Financial Statements Audit: the auditor's report was reviewed. One of the auditor's recommendations was that a second person review the journal entries, which has not been done in the past. The Treasurer will henceforth review journal entries to improve financial controls. A motion was made, seconded, and unanimously approved to follow the Finance Committee's recommendation and accept the Audit Report.
- Dashboard review: the Finance Committee is reviewing the decline in plate collections compared with budgeted amounts. This decrease has been partially offset by increased in pledges for 2015 as some people convert from plate to pledge giving. Nevertheless, total pledge and plate are below budgeted amounts. No action is recommended at this time but the issue is being monitored to determine if changes are needed.
- Investment Committee: changes in the investment committee's charter and investment policy are being considered including the potential impacts on the endowment draw for annual revenue. The proposed changes will be presented to the Vestry in the next month or two.

Clergy Housing Policy: a discussion of the philosophical aspect of the proposed clergy housing policy resulted in two conclusions. First, that there should be an open and equitable clergy housing policy, something we currently lack. Various problems with the proposed policy arose. Among them the cost of housing in Denver compared with national averages, issues arising from clergy compensation including housing allowances that result in difficulties in obtaining mortgages, outstanding clergy student loans, the location of housing in terms of distance from the Cathedral and the quality of local schools for those clergy with school-age children. Further discussion of the issues raised and revisions of the proposed housing policy are needed.

The Vestry very much appreciated the chapter's frank discussion of the various aspects of the issued discussed.

Consent Agenda: the minutes of the June 8th and July 8th minutes were approved by consent.



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Closing Prayer: Pat Malloy

Adjourned: 8:40 PM

Respectfully submitted,

David M. Abbott, Jr.
Clerk to the Vestry